

**PRINT in BLACK ink**

Enter the name of the county in which this case is filed.

STATE OF WISCONSIN, CIRCUIT COURT,

For Official Use

COUNTY

Enter the name of the petitioner. If joint petitioners, enter the name of the wife.

In re the marriage of:

**Petitioner/Joint Petitioner-Wife:**

First name Middle name Last name

and

**Respondent/Joint Petitioner-Husband:**

**Affidavit of Service**

Enter the name of the respondent. If joint petitioners, enter the name of the husband.

First name Middle name Last name

Enter the case number.

Case No. \_\_\_\_\_

**Note:** A party to this action **cannot** serve the documents on the other party.

Under oath I state that:

I am an adult resident of the State of Wisconsin.

I am not a party to this action.

On (date)\_\_\_\_\_ at \_\_\_\_\_ o'clock in the a.m./p.m.

At (address)\_\_\_\_\_  
\_\_\_\_\_

**After** the documents have been served, the person serving the documents must complete the information. Enter the date [month, day, year], time and the address at which the documents were served.

I served copies of the following documents:

☐ Authenticated **Summons** and **Petition**

☐ **Order to Show Cause and Affidavit for Temporary Order** dated \_\_\_\_\_

☐ A blank **Financial Disclosure Statement**

☐ Requirement to attend parent education

☐ **Order to Appear**

☐ Other: \_\_\_\_\_

☐ Other: \_\_\_\_\_

☐ Other: \_\_\_\_\_

Check the boxes indicating the specific documents that were served.

If one of the documents is an Order to Show Cause, enter the date [month, day, year] the Order To Show Cause was signed by a court official.

If other, enter the name of the document.

Enter the name of the party to whom the papers were served.

personally by delivering to and leaving these documents with the person served whom I know to be \_\_\_\_\_

**Take Notice:** You must complete this task.

**STOP!**  
**Take this document to a Notary Public BEFORE you sign it.**

After you, the server, have been sworn by a Notary Public, sign and print your name and date the document in front of the Notary Public.

Have the Notary Public sign, date, and seal the document.

At the time of service, I signed my name, time, date, place and manner of service and upon whom service was made **on the copy that was served.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print or Type Name

\_\_\_\_\_  
Date

Subscribed and sworn to before me  
on \_\_\_\_\_

\_\_\_\_\_  
Notary Public, State of Wisconsin

My commission expires: \_\_\_\_\_

(Seal)